**Barford St John & St Michael Parish Council Meeting
Wednesday, 4 June 2014 at 7.30pm in Barford Village Hall**

**The meeting commenced at 7.30pm**

**Present:** Cllr Hobbs, Cllr Eden, Cllr Turner, Cllr Styles, Cllr Campbell, County Cllr Fatemian, District Cllr Williams and Mrs R Watts (Parish Clerk & Responsible Financial Officer).

**Apologies for absence:** Cllrs Bullard and Best

Cllr Hobbs welcomed District Cllr Bryn Williams to his first meeting with the Parish Council.

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| **14/057** | **Declarations of Interest**: Cllr Eden has worked with Trevor Stewart and therefore declared an interest in Trevor Stewart Timber Play Equipment. Cllr Styles declared an interest in retrospective planning application 14/00769/F. |
| **14/058** | **Minutes of the last meeting:** The minutes of the meeting on 7 May 2014 were proposed by Cllr Turner, seconded by Cllr Styles, unanimously **RESOLVED** as a true record of the meeting and signed by the Chairman. |
| **14/059** | **Matters Arising not elsewhere on the agenda:** there were none. |
| **14/060** | **Parish Clerk's Report:*** The Parish Clerk had asked Thomas Fox Landscaping to carry out weed killing on footpaths in certain areas of the village. This will be done as soon as the weather permits.
* Referring to the email from Gunilla Treen regarding the purchase of a new sound system for the village hall, Councillors agreed that the Management Committee could place an order as the cost would fall below £2,000.
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| **14/061** | **Correspondence:** |
|  | TVP | Thames Valley Police Alerts – emailed to Councillors |
|  | Gunilla Treen | New sound system for the village hall |
| **14/062** | **Public Participation:** there was none. |
| **14/063** | **County Councillor’s Report:*** OCC is carrying out a consultation on future local transport requirements. They will be hosting roadshows on 23 June at 7.00pm in Banbury Town Hall and 30 June at 7.00pm in the Littlebury Hotel, Bicester.
* OCC has been allocated £459K to expand and deliver adult social care.
* There will be congestion at Blenheim Palace from 18-20 July due to the CLA Game Fair.
* Barbara Chilman from OCC Education Department will be attending the Adderbury Parish Council meeting on 24 June. Visitors are welcome.
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| **14/064** | **District Councillor’s Report:*** CDC’s Local Plan has been put back to December 2014.
* There are plans to redevelop a number of redundant properties in Cherwell for affordable housing.
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| **14/065** | **Parish Matters** |
| 14/065/1 | **First Aid Courses:** Cllr Hobbs reported that Kirsty Hawkins will be submitting a quotation in the near future. Cllr Hobbs will obtain a second quotation from the Red Cross or St John’s Ambulance. |
| 14/065/2 | **Noticeboard Barford St John:** The noticeboard in Barford St John in a state of disrepair. The Parish Clerk had located a number of companies who supply outdoor noticeboards but all seemed to have lockable doors. Councillors felt that an open fronted noticeboard would be more suitable. |

Chairman’s initials……………….. Date………………………………

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| 14/065/3 | **Wooden Play Equipment West Close:** Councillors met Trevor Stewart on site in West Close before the meeting. Councillors will visit sites in Steeple Aston, Middle Barton, Somerton and Ardley to see what equipment Mr Stewart has supplied on sites there. Mr Stewart will submit a quotation when Councillors have agreed which items they would like to include in West Close. A second quotation will also be sought. It was agreed that interested villagers would be invited to join a sub-committee to consider fundraising and applying for grants. |
| 14/065/4 | **South Newington Road sign:** Cllr Turner reported that a previous repair to the road sign had resulted in a wooden baton at the back of the sign warping, pushing the sign off the posts. Her husband had replaced the wood at a cost to the PC of £13.53. Councillors thanked Mr Turner for repairing the sign and re-positioning it. |
| **14/066** | **Planning Matters:** |
| 14/066/1 | **Planning Applications Received:*** 14/00752/F Springfields, The Green, Barford St Michael. Replace the existing flat roof with lean-to roof.
* 14/00769Retrospective Application**:** Coombe Cottage, 1 Rock Close, Barford St Michael. Wooden children’s playhouse.
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| 14/066/2 | **Planning Applications Approved by Cherwell District Council:** there were none. |
| 14/066/3 | **Notice of Intent TCA:** there were none. |
| 14/066/4 | **Approved TCAs:** there were none. |
| **14/067** | **Reports from Meetings:** there were none. |
| **14/068** | **Finance:**The Parish Clerk had presented the schedules of receipts and payments to Councillors before the meeting and sought approval to pay the cheques itemised on the schedule totalling £950.85 (detailed in Annex 1). Cllr Eden moved acceptance of the payments detailed, this was seconded by Cllr Styles and approved unanimously.  |
| **AOB** | 1. Cllr Turner reminded Councillors to send their election expenses claim forms to CDC by 19 June. This included NIL returns.
2. Cllr Eden reminded the Chairman that Allotment Tenancy Agreements need to be sent out to allotment holders.
3. Cllr Styles had received a complaint about the quality of the first grass cut. Councillors are aware that the first one or two cuts are always difficult for the contractor to deal with after the winter season and whilst waiting for the daffodils to die down. Future cuts will be monitored in the usual way.
4. A new webpage has been designed where people can confidentially report dog fouling offences to help CDC’s enforcement officers target hotspot areas and fine owners who fail to clean up after their dog. Offenders who fail to clear up after their dog can receive an on-the-spot fine of £50, which can increase to £1,000 if the case proceeds to magistrates’ court. To report an offence, visit [www.cherwell.gov.uk/dogfouling](http://www.cherwell.gov.uk/dogfouling)
5. **Fix My Street** – residents can report defects in the highway to Oxfordshire County Council on <http://fixmystreet.oxfordshire.gov.uk> Once verified, OCC’s contractor pledges to fix potholes within 28 days, 24 hours in an emergency and 4 hours for a severe category.
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The next Parish Council Meeting will be held on Wednesday, 2 July 2014 at 7.30pm in the Village Hall. This will be followed by a Village Hall Trustee Meeting.

There being no other business, the meeting closed at 8.30pm.

Signed by Chairman………………………………… Date………………………………