**Barford St John & St Michael Parish Council Meeting
Wednesday, 5 February 2014 at 7.30pm in Barford Village Hall**

**The meeting commenced at 7.30pm**

**Present:** Cllr Hobbs, Cllr Eden, Cllr Turner, Cllr Styles, Cllr Bullard, Cllr Best (arrived 7.35, departed 8.50),
Mrs R Watts (Parish Clerk), County Cllr Fatemian (arrived 7.44) and one member of the public (arrived 7.47).

**Apologies for absence:** District Cllr O’Sullivan

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| **14/001**14/001/114/001/2 | **Declarations of Interest:**Cllr Styles declared an interest in an invoice submitted by Hespera Ltd for payroll services.The Chairman asked Cllr Best on arrival to declare any interests. She had nothing to declare. |
| **14/002** | **Minutes of the last meeting:** The minutes of the meeting on 4 December 2013 were proposed by Cllr Styles, seconded by Cllr Turner, unanimously **RESOLVED** as a true record of the meeting and signed by the Chairman. |
| **14/003** | **Matters Arising not elsewhere on the agenda:** Cllr Hobbs had taken Councillors’ personal detail forms to Barclays Bank. The change of signatories will take up to 10 days to come in to force. The business manager will contact Cllr Hobbs or the Parish Clerk to confirm the changeover. |
| **14/004** | **Defibrillator:** Cllr Hobbs welcomed Dick Tracey from the Ambulance Service. Mr Tracey gave a defibrillator demonstration, emphasising that the machine will not operate if a heartbeat can be detected. The cost of a unit is £1,295 + VAT (reduced to £840 + VAT if ordered through the Ambulance Service). A security box will cost £550 + VAT and this must have a power supply to ensure that the defibrillator battery remains frost free. Batteries last for 4 years or more or after 220 ‘shock’ treatments; a replacement battery costs £150. Disposable electrode pads cost £16. Councillors thanked Mr Tracey for the demonstration.Cllr Hobbs proposed that the Parish Council initially buy one unit. This was seconded by Cllr Styles and agreed by all Councillors other than by Cllr Turner, who abstained. Cllr Hobbs will formally ask the Management Committee of the Village Hall if the box can be fitted to the outside wall of the hall. The Parish Council will pay the £30 annual running costs (electricity supply to box). |
| **14/005** | **Parish Council Website:** Cllr Hobbs welcomed Emma Best to the meeting. Emma demonstrated the website she had designed for the Parish Council, answering questions as they arose. Cllr Hobbs proposed that Emma be given permission to make the site live. This was seconded by Cllr Styles and unanimously agreed. Councillors thanked Emma for the work she had carried out so far. |
| **14/006** | **Parish Clerk's Report:** the Parish Clerk had nothing to report. |
| **14/007** | **Correspondence:** |
|  | TVP | Thames Valley Police Alerts |
|  | Mr & Mrs Greeves | OCC Highways has approved an application to close The Rock to allow essential work to be carried out to the rock face of Traherne House. The road will be closed from 24 March for up to 4 weeks. Warning signs will be put in place 2 weeks beforehand. |
|  | Various | Someone continues to remove public footpath signs from Coombe Farm, Deddington. OCC are dealing with the matter. |
| **14/008** | **Public Participation:** there was none. |
| **14/009** | **Parish Matters** |
| 14/009/1 | **First Aid Courses:** Cllr Hobbs has spoken to training officer Kirsty Hawkins and will obtain a cost per delegate. County Cllr Fatemian provisionally agreed a grant of £600 from the ‘Big Society Fund’ towards the cost. A grant application must be completed and sent to him this week. |

Chairman’s initials……………….. Date………………………………

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| 14/009/2 | **State of Village Roads:** Mr B Lane had written to the Chairman about the state of the road in Lower Street. County Cllr Fatemian will pass the details on to OCC Highways Department for consideration. Concerns have been raised by another villager about the road surface up The Rock. |
| 14/009/3 | **Turnstile House:** Cllr Hobbs had received correspondence from Mr Jonathan Hindle expressing concern that the Parish Council had not received detailed drawings of applications 13/01407/F and 13/01408/LB for Turnstile House, even though he had submitted them to CDC. Mr Hindle also asked for it to be noted that CDC had confirmed that outside lighting and a flagpole comply with the law and constitute no nuisance. The Chairman had responded to Mr Hindle’s letters.  |
| **14/010** | **Planning Matters:** |
| 14/010/1 | **Planning Applications Received:*** 13/01867/F 9 Robins Close, Barford St Michael. Single storey rear extension. No objections.
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| 14/010/2 | **Planning Applications Approved:*** 13/01721/F Crown House, Church Lane, Barford St John. Construction of swimming pool. Granted 16 December 2013.
* 13/01590/F Coombe Cottage, 1 Rock Close, Barford St Michael. Demolition of shed for replacement with new stone and timber-clad garage. Granted 10 January 2014.
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| 14/010/3 | **Planning Applications Refused:*** 13/01407/F and 13/01408/LB Turnstile House, The Rock, Barford St Michael. Modifications to existing 2011 planning applications 11/01710/F and 11/01711/LB. Refused 20 December 2013.
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| 14/010/4 | **Notice of Intent TCA:** there were none**.** |
| 14/010/5 | **Approved TCAs:*** 13/00393/TCA The Old Post Office. T1 x Ash – fell. Granted 31 January 2014.
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| 14/010/6 | **A decision is awaited for the following:*** Appeal by Miller Homes – development in Tadmarton Road, Bloxham (60 houses).
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| **14/011** | **Reports from Meetings:** Cllr Styles attended a joint meeting of Parish Councils on 20 January with OCC representatives Martin Tugwell (Deputy Director for Strategy & Infrastructure Planning), Tom Flanagan (Services Manager for Planning, Environment & Transport Policy and Lisa Michelson (Locality Manager). The main subjects under discussion were planning, infrastructure and the future availability of school places. OCC responses to questions were disappointing. County Cllr Fatemian felt that future meetings would open up a better dialogue between the parties. |
| **14/012** | **Finance:** The Clerk presented the schedules of receipts and payments and sought approval to pay the cheques itemised on the schedule totalling £341.89 (Annex 1). Cllr Turner moved acceptance of the payments detailed, this was seconded by Cllr Eden and approved unanimously.  |
| **AOB** | 1. Inconsiderate dog walkers/owners are asked to note that dog faeces are dangerous to the health of children and farm animals, especially lambs. They are asked to clear up after their dogs and dispose of the excrement in the dog bins provided or in their own wheelie bins. Failure to do so can lead to prosecution.
2. A resident had asked Cllr Bullard what criteria there is for grants being given by the PC. Cllr Hobbs said that any local body or charity could apply in writing for a grant from the PC, stating the reason for the request. Each grant application would be considered on merit and in accordance with S137 regulations.
3. The Annual Parish Meeting will be held on 30 April 2014.
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The next Parish Council Meeting will be held on Wednesday, 5 March 2014 at 7.30pm in the Village Hall. There being no other business, the meeting closed at 9.15pm.

Signed by Chairman………………………………… Date………………………………